



District Information

2012-13

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VERSIÓN EN ESPAÑOL

Jordan School District

Induction Meetings for Elementary Teachers New to the District	Tues., Aug. 21, 2012
Induction Meetings for Secondary Teachers New to the District	Wed., Aug. 22, 2012
Official School Year Begins	Thursday, Aug. 23, 2012
*All Teachers at Local Schools	Thursday, Friday, Monday Aug. 23-24, 27, 2012
Beginning of Classwork for Students	Tuesday, Aug. 28, 2012
Kindergarten Classwork Begins	Thursday, Sept. 6, 2012
Close of Classwork for Students	Wednesday, June 5, 2013
*Check-out Day for Teachers	Thursday, June 6, 2013
Official School Year Ends	Thursday, June 6, 2013

HOLIDAYS AND OTHER DAYS SCHOOL WILL BE CLOSED

Labor Day Recess	Monday, Sept. 3, 2012
**Compensatory Recess for Middle School Parent-Teacher Conferences. Middle school students only do not attend. (See conference schedule below.)	Friday, Oct. 5, 2012
**High School Parent-Teacher Conferences 12-8 p.m. High school students only do not attend. (See conference schedule below.)	Wednesday, Oct. 3, 2012
Fall Recess	Thursday, Friday, Oct. 18-19, 2012
All-Grade Transmittal Day (Students do not attend.)	Friday, Nov. 2, 2012
**Compensatory Recess for Elementary Parent-Teacher Conferences	Friday, Nov. 9, 2012
Thanksgiving Recess	Wednesday, Thursday, Friday, Nov. 21-23, 2012
Winter Recess	Close at end of day Friday, Dec. 21, 2012 School resumes Wednesday, Jan. 2, 2013
All-Grade Transmittal Day (Students do not attend.)	Friday, Jan. 18, 2013
Dr. Martin Luther King Jr. Day Recess	Monday, Jan. 21, 2013
Washington and Lincoln Day Recess	Monday, Feb. 18, 2013
**Compensatory Recess for Middle School Parent-Teacher Conferences. Middle school students only do not attend. (See conference schedule below.)	Friday, March 1, 2013
**High School Parent-Teacher Conferences 12-8 p.m. High school students only do not attend (See conference schedule below.)	Wednesday, February 27, 2013
Elementary Grade Transmittal Day (Elementary students do not attend.)	Friday, March 1, 2013
**Compensatory Recess for Elementary Parent-Teacher Conferences	Friday, March 8, 2013
Spring Recess	Thursday, Friday, Monday, March 28-29, April 1, 2013
Secondary Grade Transmittal Day (Secondary students do not attend.)	Tuesday, April 2, 2013
Memorial Day Recess	Monday, May 27, 2013
Graduations	Tuesday, June 4, 2013

Bingham, Copper Hills, Herriman, Riverton, South Valley, Valley, West Jordan

FALL PARENT-TEACHER CONFERENCE SCHEDULE

High School (High school students only do not attend.)	Wednesday, Oct. 3, 2012
Middle School	Wednesday and Thursday, Oct. 3-4, 2012
Elementary School	Wednesday and Thursday, Nov. 7-8, 2012

SPRING PARENT-TEACHER CONFERENCE SCHEDULE

High School (High school students only do not attend.)	Wednesday, Feb. 27, 2013
Middle School	Wednesday and Thursday, Feb. 27-28, 2013
Elementary School	Wednesday and Thursday, March 6-7, 2013

END OF QUARTERS

1 st Quarter—Thurs., Nov. 1, 2012	45 Days	2 nd Quarter—Thurs., Jan. 17, 2013.....	44 Days
3 rd Quarter—Wed., March 27, 2013	46 Days	4 th Quarter—Wed., June 5, 2013	45 Days

* 184 Contract Days (students are in school 180 days)
 ** Counted as Days in School

Emergency closures in traditional schools will be made up first on Washington and Lincoln Day, then on Spring Recess.

JORDAN SCHOOL DISTRICT

2012-13 TRADITIONAL SCHOOL YEAR CALENDAR

Legend	
Elementary New Teacher Induction (NTI) is Aug. 21; Secondary NTI is August 22, 2012.	
all grades AGTD	Grade Transmittal Day STUDENTS DO NOT ATTEND.
elementary EGTD	
secondary SGTD	
#	Elementary Parent-Teacher Conferences
EC#	Elementary school only Parent-Teacher Comp Day
&	Middle School Parent-Teacher Conferences
MS&	Middle School only Parent-Teacher Comp Day
HS&	High Sch. P-T conf. 12-8 pm. High School students only do not attend.
	End of Quarter
	School Recess Day
	School begins/ends

November 2 , January 18, March 1 & April 2, Grade Transmittal Days are reserved for the analysis of student performance, correcting / grading of student work, and grade transmittal.

Emergency Closures in traditional schools are made up on Washington / Lincoln Day first, then Spring Recess.

M	T	W	H	F
AUGUST			1	2
	6	7	8	9
	13	14	15	16
	20	Elem. NTI	Sec. NTI	Tchrs @ Schools
	27	School Begins	28	30

M	T	W	H	F
SEPTEMBER	Labor Day	3	4	5
	10	11	12	13
	17	18	19	20
	24	25	26	27
				28

M	T	W	H	F
OCTOBER	1	2	&	4
	8	9	10	11
	15	16	17	Fall Recess
	22	23	24	25
	29	30	31	

M	T	W	H	F
NOVEMBER				AGTD
	5	6	7	8
	12	13	14	15
	19	20	21	22
	26	27	28	29

M	T	W	H	F
DECEMBER	3	4	5	6
	10	11	12	13
	17	18	19	20
	24	25	26	27
	31			

M	T	W	H	F
JANUARY		1	2	3
	7	8	9	10
	14	15	16	17
	ML King	21	22	23
	28	29	30	31

M	T	W	H	F
FEBRUARY				1
	4	5	6	7
	11	12	13	14
	Wash/ Lincoln	18	19	20
	25	26	HS&	28

M	T	W	H	F
MARCH				MS& EGTD
	4	5	#	#
	11	12	13	14
	18	19	20	21
	25	26	27	28

M	T	W	H	F
APRIL	1	SGTD	2	3
	8	9	10	11
	15	16	17	18
	22	23	24	25
	29	30		

M	T	W	H	F
MAY			1	2
	6	7	8	9
	13	14	15	16
	20	21	22	23
	Mem Day	27	28	29

M	T	W	H	F
JUNE	3	4	School ends	5
	10	11	12	13
	17	18	19	20
	24	25	26	27
				28

Elementary Grading Periods
1st: August 28-November 1
2nd: November 5-February 28
3rd: March 4-June 5

Secondary Grading Periods
1st Qtr: Aug 28-Nov 1 (45 Days)
2nd Qtr: Nov 5-Jan 17 (44 Days)
3rd Qtr: Jan 22-Mar 27 (46 Days)
4th Qtr: Apr 3-June 5 (45 Days)

High School Graduations
June 4

Notes:

JORDAN SCHOOL DISTRICT

2012-13 TRADITIONAL SCHOOL YEAR AB CALENDAR

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Elementary New Teacher Induction (NTI) is Aug. 21; Secondary NTI is August 22, 2012.	
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elementary EGTD	
secondary SGTD	
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	End of Quarter
	School Recess Day
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November 2 , January 18, March 1 & April 2, Grade Transmittal Days are reserved for the analysis of student performance, correcting / grading of student work, and grade transmittal.

Emergency Closures in traditional schools are made up on Washington / Lincoln Day first, then Spring Recess.

M	T	W	H	F
AUGUST			1	2
	6	7	8	9
	13	14	15	16
	20	Elem. NTI	Sec. NTI	Tchrs @ Schools
	27	28	29	30
				31

SEPTEMBER	Labor Day	A	B	A	B
	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28

OCTOBER	B	A	HS&	B	A
	1	2		4	5
	8	9	10	11	12
	15	16	17	Fall Recess	18
	22	23	24	A	B
	29	30	31		

M	T	W	H	F
NOVEMBER				B
				1
	A	B	A	B
	5	6	7	8
	12	13	14	15
	19	20	21	22

DECEMBER	B	A	B	A	B
	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28
	31				

JANUARY		1	2	3	4
	B	A	B	A	B
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30	31	

M	T	W	H	F
FEBRUARY				A
				1
	B	A	B	A
	4	5	6	7
	11	12	13	14
	18	19	20	21

MARCH					A
					1
	B	A	B	A	B
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22

APRIL	1	2	B	A	B
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30			

		M	T	W	H	F
MAY				B	A	B
				1	2	3
	A	B	A	B	A	
	6	7	8	9	10	
	B	A	B	A	B	
	13	14	15	16	17	
	A	B	A	B		
	20	21	22	23	24	
	Mem Day 27	B	A	B	A	
		28	29	30	31	

JUNE	B	A	School ends		
	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28

Elementary Grading Periods
1st: August 28-November 1
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1st Qtr: Aug 28-Nov 1 (45 Days)
2nd Qtr: Nov 5-Jan 17 (44 Days)
3rd Qtr: Jan 22-Mar 27 (46 Days)
4th Qtr: Apr 3-June 5 (45 Days)

High School Graduations
June 4

Notes:

June 1, 2012

Dear Parent or Guardian:

Jordan School District's 2012-13 Fee Schedule and Fee Waiver Guidelines are provided for your information. The fees are established annually by the Jordan School District Board of Education in accordance with the rules and regulations set forth by the Utah State Legislature and the Utah State Board of Education.

School principals have been designated as the administrators of school fees and fee waivers. Consequently, you should direct questions regarding fees or fee waivers to your principal.

Sincerely,



Superintendent of Schools

FEE WAIVER

Fees, as identified by the Jordan District Board of Education, will be waived in accordance with the Utah State Board of Education standards for students whose parents or legal guardians verify evidence of inability to pay. Inability to pay is defined as those who are in state custody, foster care, or receiving public assistance in the form of Aid for Dependent Children, Supplemental Security Income, or are eligible according to Income Eligibility Guidelines July 1, 2012 to June 30, 2013; and, that case-by-case determinations are made for those who do not qualify under one of the foregoing standards, but who, because of extenuating circumstances such as, but not limited to, exceptional financial burdens such as loss of substantial reduction of income or extraordinary medical expenses, are not reasonably capable of paying the fee. (The receipt of unemployment compensation and/or reduced price school lunch does not constitute public assistance as defined above.)

State law requires a school district to provide alternatives in lieu of fee waivers (except for textbooks), "to the fullest extent reasonably possible according to individual circumstances of both fee waiver applicant and school," consistent with local board policies and/or guidelines. Your student will have several options from which to choose in completing the community service requirement.

Those options include:

- Community service at the school, such as tutorial assistance to other students, or service outside of regular school hours as a student aide to school staff;
- Community service in community; or
- When special needs require, community service in the home.

Students may not provide community service to their own employers, nor may they fulfill a community service requirement by working for a commercial establishment other than a facility such as a nursing home or hospital where volunteer services are commonly provided.

If a request of a fee waiver is denied, the student or parent may appeal the decision to the Jordan School District Administration. If the administration upholds the decision to deny the fee waiver, the student or parent may appeal to the Jordan School District Board of Education.

Jordan School District
MIDDLE SCHOOL FEE SCHEDULE
 2012-13

I. Required Fees (<i>For fully or partially enrolled students</i>)	
Registration Fee	\$65.00
Introduction to Career and Technical Education (CTE) 7 th Grade Class Fee.....	\$20.00
II. Elective Fees and Charges	
Entry Level Elective Class Fee	\$10.00
Instructional Technology Support Fee per class.....	\$10.00
Participation Skills and Techniques (PST) Competency Test USOE.....	*\$85.00
Accelerated Learning Placement (ALPs) Testing Fees	\$35.00
Jordan Youth Symphony.....	\$100.00
Musical Instrument Rental (per instrument)	\$80.00
Summer Participation Skills and Techniques (PST) Competency Class.....	\$120.00

*USOE required fee for state tests administered at Granite School District Testing Center

Fees may be waived in accordance with state regulations. For information on fee waivers, refund policies, and other details, contact your school administration.

**Jordan School District
 BREAKFAST/LUNCH PRICES**

	<u>Breakfast</u>	<u>Lunch</u>
Elementary	\$0.80	\$1.75
Secondary	\$1.00	\$2.00
Adults	\$2.00	\$3.00
Reduced	\$0.30	\$0.40

Jordan School District
HIGH SCHOOL FEE SCHEDULE
2012-13

I. Required Fees (for fully or partially enrolled students)

Registration Fee	\$105.00
Instructional Technology Support	
10 TH Grade Language Arts	\$10.00

II. Elective Fees and Charges

Entry Level Elective Class Fee.....	(maximum) \$20.00
Advanced Level Elective Class Fee	(maximum) \$30.00
(Limitation not applicable to elective Career and Technical Education/CTE projects)	
Instructional Technology Support	
Fee per class.....	\$10.00
Class Changes.....	\$5.00
(Non-essential, student-requested class changes)	
Make-up Quarter (.25) Credit Class.....	\$35.00
(Classes, packets, District-sponsored, online, etc.)	
Non-District Test Proctoring	\$35.00
Valley High Summer School Make-up	
Class Registration Fee	\$45.00
Fee per Quarter (.25) Credit Class	\$35.00
Summer Participation Skills and Techniques (PST) Competency Class	\$120.00
Enrichment Labs (After school AP programs).....	\$35.00
Driver Education Class.....	\$95.00
Summer Driver Education Class	\$140.00
Fitness for Life Competency Test.....	\$35.00
Fitness for Life Make-up Test.....	\$35.00
Content Area Competency Test	* \$85.00
Algebra I, American Government and Citizenship, Biology, Computer Literacy, Earth Systems, General Financial Literacy, Language Arts 12, World Geography, World Languages	
Jordan Symphony Orchestra.....	\$100.00
Musical Instrument Rental (per instrument)	\$80.00
Yearbooks.....	(includes tax) \$42.75
Parking Permit	\$20.00

*USOE-required fee for state tests administered at Granite School District Testing Center (effective June 13, 2008)

III. Extracurricular Participation Fees (for fully or partially enrolled students)

Baseball	\$175.00
Basketball	\$150.00
Cheerleaders	\$75.00
Uniform (Student Purchase)	up to \$300.00
Color/Winter Guard	\$100.00

Jordan School District
HIGH SCHOOL FEE SCHEDULE, Continued
 2012-13

III. Extracurricular Participation Fees (for fully or partially enrolled students), continued

Cross Country	\$100.00
Uniform (Student Purchase)	up to \$150.00
Dance Company	\$125.00
Debate	\$100.00
Drama	\$100.00
Drill Team.....	\$175.00
Football	\$175.00
Golf	\$150.00
Uniform (Student Purchase)	up to \$150.00
Marching Band	\$150.00
Music (Performing Groups) – Instrumental	\$50.00
Uniform (Student Purchase)	up to \$150.00
Music (Performing Groups) – Vocal	\$50.00
Uniform (Student Purchase)	up to \$150.00
Soccer.....	\$125.00
Softball.....	\$175.00
Swimming	\$75.00
Uniform (Student Purchase)	up to \$150.00
Tennis.....	\$75.00
Uniform (Student Purchase)	up to \$150.00
Track & Field.....	\$100.00
Volleyball.....	\$125.00
Wrestling	\$125.00

IV. Optional Spirit Pack Limits (per student maximum cost)

Baseball	\$250.00	Drama.....	\$250.00	Soccer.....	\$250.00
Basketball	\$250.00	Drill Team	\$250.00	Swimming.....	\$250.00
Cheerleaders	\$250.00	Football.....	\$250.00	Tennis	\$250.00
Color/Winter Guard	\$250.00	Golf.....	\$250.00	Track & Field	\$250.00
Cross Country	\$250.00	Marching Band	\$250.00	Volleyball.....	\$250.00
Dance Company	\$250.00	Music	\$250.00	Wrestling	\$250.00
Debate	\$250.00	Softball	\$250.00		

**SCHOOL FEES NOTICE
FOR FAMILIES OF STUDENTS IN GRADES SEVEN THROUGH TWELVE**

[IF YOU NEED HELP IN UNDERSTANDING THIS NOTICE, CALL _____]

Utah law permits the charging of fees in grades seven through twelve. This means that your student may be charged fees for school materials, supplies, activities and programs. **Except for common household articles and common articles of clothing, your student cannot be required by a teacher or other person to pay fees or provide any materials, money, or any other thing of value unless that requirement has been approved by the local Board of Education and included in the school or district fee schedule.** In addition, no teacher, coach, or other person acting as a representative of the school may invite or require your student to participate in any summer camp or other activity unless the costs have been approved by the local Board of Education and placed on the fee schedule.

If your student is eligible based on income verification or receives SSI payments (QUALIFIED CHILD WITH DISABILITIES), or if you are receiving TANF (currently qualified for financial assistance or food stamps) or the student was placed in your home by the government as a foster child, the school must waive the fees (meaning that you will not be required to pay the fees). If you are having a financial emergency caused by job loss, major illness, or other substantial loss of income beyond your control, your child might be eligible for a fee waiver even if other eligibility criteria are not met.

You may apply for fee waivers by submitting the *Fee Waiver Application (Grades 7-12)*. A copy of the application is included with this notice. Additional copies may be obtained from the school office. As soon as you have sent in the completed forms, the fee requirement will be **suspended until a final decision has been reached about your student's eligibility for fee waivers.** If the application is denied, the school will send you a *Decision and Appeal Form*. The Form will tell you why the application was denied, and explain how to appeal the decision. The form for starting an appeal is on the same page as the form for the decision. Remember to always keep a copy for yourself. **If you appeal a denial of fee waivers, you will not need to pay the fees until the appeal is decided.**

If your student is eligible for fee waivers, all fees must be waived, including--but not limited to--the following:

Fees for registration, textbooks, textbook and equipment deposits, school supplies, activity cards, extracurricular activities, and school lockers; lab and shop fees; gym and towel fees; costs for uniforms and accessories; field trips and assembly fees; costs for class or team trips; and costs of musical instruments used in school classes or activities.

There is no such thing as a "non-waivable" or "optional" fee, but alternatives to fee waivers may be arranged in some cases, but not for textbook fees. Alternatives to waivers are not permitted for textbook fees. Alternatives to simply waiving school fees may include such things as a reasonable requirement for community service or an assignment to help on a fundraiser, **but may not include installment payments, IOU's, or other delayed payment plans.** Community service requirements and fundraisers must be appropriate to the age, physical condition, and maturity of the student, and must be conducted in such a way that students are not subjected to embarrassment, ridicule, or humiliation. In addition, community service requirements and fundraisers must avoid excessive burdens on students and families and give proper consideration to a student's educational and transportation needs and other responsibilities.

Your school will inform you if it will be requiring community service as an alternative to fee waivers.

All students involved in a program for which funds are being raised must be invited to participate in the fundraiser, not just those who are eligible for fee waivers. All participants in the fundraiser should share in the earned benefits. Participation in the fundraiser may be required for those who have requested fee waivers. If a fee-waiver eligible student has already performed a community service requirement covering all of the fees in question, then additional fundraising shall not be required of that student unless all students are subject to the same requirement.

Since people in low-income areas usually have less discretionary income and so may be less able to donate or spend money on fundraisers than those in higher-income areas, quotas should not be used. The question should be whether a student made a good-faith effort, not whether a particular student met a sales quota. If a student makes the requested effort, but sufficient money is not raised in the fundraiser to cover all charges for the school activity and the activity goes forward anyway, then the difference between the fee-waiver eligible student's share of the proceeds and the actual amount of the fee must be waived.

School funds are limited, and your school may need help other than fees. As a result, **the school may ask you for tax-deductible donations of school supplies, equipment, or money**, but the school **cannot require donations**. **No student may be penalized for not making a donation**. For example, if donations are used to pay for a field trip, every student must be allowed to go on the trip even though some may not have made a donation.

Regardless of whether you have paid fees, donations, and contributions or not, or have applied for, received, or been denied waivers, your name is confidential and cannot be disclosed to **anyone** lacking both a right and a need to know the information. The school may, however, with the consent of the donor, give appropriate recognition to any person or organization making a major donation or contribution to the school.

Charges for class rings, yearbooks, school pictures, letter jackets, and similar items are not fees and need not be waived. Also, if your student loses or damages school property, the costs of replacement or repair are not fees and need not be waived. Students may be required to pay fees for concurrent enrollment or advanced placement courses. The portion of the fees related specifically to college or post-secondary grades or credit is not subject to fee waiver. In addition, only those students who have paid a textbook or equipment deposit are eligible to receive a deposit refund at the end of the year.

The school and school staff **cannot** withhold, reduce, or enhance grades or credit, or withhold grades, credit, report cards, transcripts, or diplomas to enforce the payment of fees. A school may withhold the official student records of a student responsible for lost or damaged school property consistent with Section 53A-11-806, but may not withhold a student's records that would prevent a student from attending school or being properly placed in school.

State law requires schools or school districts to require DOCUMENTATION of fee waiver eligibility if parent must "apply for fee waivers." Local boards will have policies and/or guidelines for determining required documentation for eligibility for fee waivers.

State law requires a school district to provide alternatives in lieu of fee waivers, "to the fullest extent reasonably possible according to individual circumstances of both fee waiver applicant and school," consistent with local board policies and/or guidelines.

Fee waiver eligibility documentation is NOT required annually but may be required at any time by the school or a parent may ask for review for good cause. Also, documentation SHALL NOT be maintained for privacy reasons. Schools may transfer fee waiver eligibility information to other schools to which students advance or transfer.

NOTE: If your district does not require parents in the entire district area or parents and students in specific schools or sections of the district to “apply for fee waivers,” district administrators NEED NOT require verification of eligibility under this section.

If you have questions, first talk to your school or school district representative listed below. If you still need help, contact one of the other agencies listed:

School telephone no.: _____

Ask for: _____

District telephone no.: _____

Ask for: _____

Utah State Office of Education

250 East 500 South

P.O. Box 144200

Salt Lake City, Utah 84114-4200

801-538-7830

USOE 4/25/11

Dear Parent or Guardian,

Rarely, if ever, are schools closed because of emergencies. Jordan School District's policy is to maintain regular hours **every** school day, including days during bad weather and/or most other emergency situations. Previous studies have shown that students are generally safest at school; however, it is important that preparations be in place if an **extreme emergency** such as an earthquake or fire should make it necessary to evacuate the school.

As part of emergency preparedness for all Jordan District schools we are requesting the help of parents and guardians to accomplish the following:

1. Designate a location within walking distance of the school building where you would like your child to go if it becomes impossible for him or her to stay at the school or to go home. Select a friend or acquaintance who could speedily shelter your child during an extreme emergency.
2. Communicate these decisions with your child(ren).

While a major disaster is not anticipated, maintaining the safety of school children is more assured if an emergency plan is in place. Thank you for your help in keeping students safe.

Sincerely,
Jordan School District Administration

Jordan School District
CODE OF CONDUCT FOR RIDING THE SCHOOL BUS

Follow these rules to maintain your riding privilege.

1. I will follow the driver's instructions. The driver is in charge of the bus and may assign seats.
2. I will be courteous, respect property, and use appropriate language.
3. I will behave as expected in the classroom.
4. I will not bring objects on the bus if they create a safety hazard.
5. I will not eat or drink on the bus without the driver's permission.
6. I will keep the bus clean.
7. I will remain seated while on the bus.
8. I will keep all body parts and objects inside the bus.
9. I will arrive at my bus stop 5 minutes early and behave appropriately.
10. I understand that buses are equipped with video cameras and I may be subject to video monitoring.

WARNING: It is Unlawful To.....

- Enter a school bus with the intent to commit a crime.
- Enter a school bus and disrupt or interfere with the driver.
- Refuse to disembark after ordered to do so. (76-9-107, Utah Code)

Rev. 4/03 A-2095

NOTICE TO PARENT/GUARDIAN:

Jordan School District students and employees are entitled to a learning/working environment which is free from unlawful and violent acts; therefore, the Jordan School District Board of Education shall not tolerate acts of violence, use or possession of weapons, criminal behavior, or gang activity in schools, on school property, or in the proximity of schools or school activities. **Students whose actions pose a threat to the health and/or safety of students or staff members shall be suspended from school.**

CAUSES FOR SUSPENSION FROM SCHOOL INCLUDE:

- Possessing (regardless of intent), using, selling, or attempting to sell any firearm, facsimile of a weapon, knife, explosive, chemical weapon, martial arts weapon, or other dangerous object which, when used as a weapon, can inflict bodily harm;
- Causing or attempting to cause damage to either personal or school property through arson, burglary, stealing/larceny, or criminal mischief; or
- Unlawfully and intentionally touching or striking a Jordan School District student or employee with intent to cause bodily harm.
- Other infractions of Jordan School District's Safe School Policy AS67 NEG – Discipline of Students.
- Violation of AS90 Drug and Alcohol Policy

The Jordan School District Administration is required to enforce this policy to protect the rights of those who respect the institutions of education and to ensure that a safe learning environment is provided in every school. (Contact the school principal or visit www.jordandistrict.org/policymanual for a complete copy of AS67 NEG – Discipline of Students.)

NOTICE TO PARENTS:

Summary of Policy AS67 NEG-Discipline of Students

2-14-2012

(Contact the school principal or visit www.jordandistrict.org/policy manual for a complete copy of this policy)

Acts of violence, use or possession of weapons, criminal behavior, and gang-related activity are not tolerated in schools, on school property, or at any school activity regardless of where it is held.

The following conduct is defined as “dangerous or disruptive conduct” and is prohibited on school property, at school-sponsored activities, or while traveling in school-funded or school-dispatched vehicles.

1. Possessing (regardless of intent), using, selling or attempting to possess, use or sell any firearm, weapon, knife, explosive device, noxious or flammable material, firework, chemical weapon, martial arts weapon or other instrument including those which eject a projectile or substance of any kind, or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use.
2. Causing, or attempting, threatening or conspiring to cause damage to personal or real property, or causing or attempting, threatening or conspiring to cause harm to a person through:
 - a. possession or distribution of drugs or alcoholic beverages. (See Policy AS90, Drugs and Alcohol);
 - b. sexual harassment or sexual assault, or fabrication of sexual harassment or sexual assault charges;
 - c. arson;
 - d. burglary;
 - e. theft/Larceny/Stealing;
 - f. criminal Mischief (damage in excess of \$300 to public or personal property);
 - g. battery (touching or striking another person against his or her will);
 - h. assault (placing another person in fear or apprehension of a harmful or offensive touching, whether or not a touching is actually intended);
 - i. hazing (See Policy AS95);
 - j. vandalism;
 - k. gang-related Activity (wearing, displaying or selling clothing, emblems, symbols or names associated with gangs, using a name which is associated with or attributable to a gang or designating turf or an area for gang activities, ownership, or occupation);
 - l. bullying (aggressive behavior that is intentional and that involves an imbalance of power or strength. A student is being bullied or victimized when he or she is exposed, repeatedly and over time, to negative actions on the part of one or more students. Physical bullying: hitting and/or punching. Verbal bullying: teasing or name calling. Non-verbal or emotional bullying: intimidation through gestures, social exclusion or relational aggression. Cyber-bullying: sending insulting, threatening or harassing messages by phone or computer, or electronic messaging);
 - m. involvement in any activity which violates federal, state, or local law or regulation, disrupting normal school proceedings, or causing , or attempting , threatening or conspiring to cause other students to violate federal, state or local law or to disrupt normal school proceedings)

CONSEQUENCES FOR VIOLATIONS INVOLVING GUNS, EXPLOSIVE MATERIALS (INCLUDING FIRECRACKERS) AND FLAMABLE MATERIALS

The student may be suspended from school for one year (180 school days) in accordance with state and federal law. Note: The student has a right to a due process hearing.

CONSEQUENCES FOR OTHER VIOLATIONS OF DISTRICT POLICY

1. The student is suspended while the incident is investigated.
2. The student is given an opportunity to tell his or her version of the incident.
3. If the incident is not immediately resolved, parents are invited to an informal conference.
4. Following the parent conference, one of the following disciplinary actions may be taken:
 - a. the student may be referred to anger management classes, court/law enforcement agencies, Jordan Family Education Center, or other programs;
 - b. the student is placed on a behavioral contract;
 - c. the student is assigned school or community service;
 - d. the student serves inter-class or in-school suspension/lunch or after school detention;
 - e. the student pays restitution for damages of harm;
 - f. the parent agrees to attend class with the student;
 - g. the student is suspended for up to ten days; or
 - h. the student is suspended to a District-level hearing and may be suspended for 180 days.

DUE PROCESS RIGHT TO APPEAL

Parents have the right to appeal a student suspension of more than ten (10) days by contacting the office of Student Intervention Services at 801-567-8182.

1. Due process procedures outlined in policy AS67-Student Discipline and School Expulsions will be followed in the administration of policy AS90.
2. Students apprehended by school district employees or law enforcement officials for illegal violations while off-campus during regular school hours are subject to the guidelines of policy AS90.
3. Resorting and paraphernalia violations will be dealt with according to the “possession or use” guidelines of policy AS90.
4. During the time a student is on the home-based alternative education program, the student may not be a spectator or participant in any school-sponsored extra-curricular program or activity including those held off the school property.
5. If the designated days of home-based alternative education cannot be completed by the end of the regular school year, the home-based alternative education program must be completed at the beginning of the following school year.
6. If a senior is placed on the home-based alternative education program and that placement coincides with the end of the school year, the student will not be allowed to participate in graduation exercises. The diploma will be awarded upon completion of the home-based alternative education program and all other graduation requirements.
7. In addition to the disciplinary consequences outline in this policy, a student will be suspended or removed from participation in leadership positions, candidacy for leadership positions, school organizations, and athletic teams upon violations of the guidelines covered in this policy.
8. Records will be maintained on all violations. A student with more than one violation will be considered a repeat offender even if the earlier violation(s) occurred in a prior school year or a different Jordan District School.

Jordan School District

Dress Code – School Dress, Grooming and Appearances

Policy AA419

Experience indicates that there are sanitation and safety factors directly related to proper dress and grooming. There is a real and reasonable connection between proper dress and grooming and the successful operation of school with respect to discipline as well as student achievement. Student conduct and dress policy AA419 was revised as of December 7, 2004.

1. Items that disrupt the educational mission shall not be allowed. Personal items such as clothing, paraphernalia, jewelry, backpacks, fanny packs, gym bags, water bottles, etc., shall be free of writing, pictures, or any other insignias, which are crude, vulgar, profane, violent, or sexually suggestive.
2. Items which bear advertising, promotions and likeness of tobacco, alcohol, or drugs or which are contrary to the educational mission, shall not be allowed.
3. All students shall maintain their hair, mustaches, sideburns, and beards in a clean, well-groomed manner. Hair, which is so conspicuous, extreme, odd in color or style that it draws undue attention, disrupts, or tends to disrupt or interfere with the learning atmospheres at the school, shall not be allowed.
4. All students shall wear clean clothing. Clothing, jewelry, accessories and piercings which are so conspicuous, extreme, or odd that they may draw undue attention, disrupt, or tend to disrupt, interfere with or pose a health or safety issue to the learning atmosphere at the school, shall not be allowed.
5. Students shall not wear clothes that are mutilated, cut off, or immodest, e.g., short shorts, miniskirts, bare midriffs, halter-tops, spaghetti straps, tank shirts, or similar clothing. Clothing shall cover the midriff, underwear, backs, and cleavage at all times. Skirts, dresses and shorts must be at least mid-thigh length or longer when seated.
6. Military clothing or insignias which are part of the official uniform of the U.S. Armed Forces are not to be worn except where authorized by law. (Wearing of the military uniform is regulated by provisions of Utah State Code Title 18988 Code 76-8-514).
7. Hats of any kind are not allowed within the building except as part of an approved activity, or for religious, or medical purposes.
8. School officials may require students to wear certain types of clothing for health or safety reasons in connection with certain specialized activities.
9. Gang-related clothing, colors, and paraphernalia shall not be allowed in schools or activities. School officials will determine what constitutes “gang” clothing, colors, and paraphernalia after consultation with law enforcement agencies as needed.
10. Shoes shall be worn at all times that insure personal safety and hygiene.

SUBJECT: STUDENT INFORMATION NETWORK ACCEPTABLE USE POLICY

I. Board Policy

The Board recognizes the need for a policy governing the use of the electronic information resources by students as outlined in Utah State Code §53A-3-422. Responsibility is delegated to the District administration for implementing the policy according to established guidelines.

II. Administration Policy

The Acceptable Use Policy shall be administered and implemented according to the terms and conditions outlined in the following guidelines:

A. Scope

This policy references the use of electronic information resources made available to students by Jordan School District. These resources include, but are not limited to, voice mail, electronic mail, the Internet, and other network files or accounts provided to students. Student use of electronic information resources must be in support of education and research and must be consistent with the educational objectives of Jordan School District. While access to all materials on a worldwide network cannot be controlled, Internet access in Jordan School District is filtered and monitored on an ongoing basis.

B. Terms and Conditions of This Policy

1. Acceptable Network Use

- a. Students will use the Internet and other electronic information resources in an appropriate manner, abiding by the rules and regulations described in this policy.
- b. Students who formally publish school or District related information on the Internet must have proper approvals and abide by District publishing guidelines and procedures (as per D212—District and School Web Sites).
- c. Students are expected to abide by generally accepted rules of network etiquette. These rules include, but are not limited to, being polite, never sending or encouraging others to send abusive messages, and never using inappropriate language.

2. Unacceptable Network Use

- a. Students may not intentionally transmit or receive material in violation of law or District policy. This includes, but is not limited to, pornographic, indecent or sexually suggestive materials, weapons, controlled substances or alcohol, or incendiary devices. A student may not be in possession of or use pornographic material on school property. Users are prohibited from posting or sending content that contains threats or is hatefully or racially, ethically or otherwise objectionable.
- b. Students may not participate in or promote any illegal or inappropriate activities, disruptive use of the network, or activities of any kind that do not conform to the rules, regulations and policies of Jordan School District.
- c. Students may not use the network for product advertisement or political lobbying.
- d. Students may not reveal personal information such as names, addresses, telephone numbers, passwords, credit card numbers or social security numbers. Releasing personal information of others or that of organizations associated with the District is prohibited.

SUBJECT: STUDENT INFORMATION NETWORK ACCEPTABLE USE POLICY

- e. Students may not intentionally harm or destroy District data, the network, or network performance. This includes, but is not limited to, creation and introduction of computer viruses, unauthorized access to restricted systems or programs, or using the District network to illegally access other systems.
- 3. Expectation of Privacy
 - a. Student files, disks, documents, etc., which have been used or created with District electronic information resources are not considered private.
 - b. Electronic mail transmissions are not private.
- 4. Discussion/Submission
 - a. Students will participate in a discussion with a parent or legal guardian District policy AA445— Student Information Network Acceptable Use Policy, which includes proper behavior and use of the network.
 - b. Students will receive training regarding appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.
 - c. Students will be required to submit a new Student Signature of Agreement Form each year or upon special request.
- 5. Disciplinary Action
 - a. The combined signatures indicates that the student and parent/legal guardian has carefully read, understands and agrees to abide by these terms and conditions regarding proper behavior and use of the network. The signatures on the Student Signature of Agreement Form are legally binding.
 - b. Students who violate the terms and conditions of this policy will be subject to disciplinary action, including the possibility of suspension or expulsion from school and appropriate legal action. Access to electronic information may be limited, suspended or revoked.
- 6. Service Disclaimer

Jordan School District makes no warranties of any kind, either expressed or implied, for the electronic information resources it is providing. The District will not be responsible for any damages a student suffers while using these resources. These damages may include, but are not limited to, loss of data as a result of delays, student errors or omissions, or non-deliveries or service interruptions caused by a network system. Use of information obtained by the network system is at the student's own risk. Jordan School District specifically denies any responsibility for the accuracy of information obtained through the electronic information resources.

Protection of Pupil Rights Notification and Consent/Opt-Out

Jordan School District (JSD) Policy AA441 Privacy Rights – Students and Family, as well as the Protection of Pupil Rights Amendment (PPRA), 20 USC § 1232h, require Jordan School District to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas (“protected information surveys”):

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student’s parent; or
8. Income, other than as required by law to determine program eligibility.

For surveys and activities during the school year, Jordan School District will provide parents, within a reasonable period of time prior to the administration of the surveys and activities, notification of the surveys and activities and parents will be provided an opportunity to opt their child out, as well as an opportunity to review the surveys.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202

Enrollment Guidelines

Charter Schools 53A-1a-506.5

Charter Schools are public schools. A student who is enrolled in a charter school, including the K-12 Utah Virtual Academy Charter School, may not dual enroll in the boundary school. The exception is for students in grades 9-12, who may register for two periods online through their counselor.

By June 30: A parent may withdraw the student from the charter school for enrollment in the student’s school of residence in the following school year if an application of admission is submitted to the school district of residence by June 30.

After June 30: A parent may submit an application of admission to the school district for the following school year; however, after June 30, the district can assign the student to a school in the district that has adequate capacity.

**For further enrollment information, please reference the
Planning and Student Services manual at www.jordandistrict.org.**

Attendance/Punctuality

An integral component supporting a student’s consistent academic and life skills success is regular daily school attendance. Utah State law requires parents to have their student(s) attend school on a regular basis. Utah law also requires schools to monitor a student’s attendance and communicate with the parent when a non-attendance pattern develops. The Jordan School District requests that parents communicate with the school regarding their student’s attendance issues. Parents are also encouraged to notify the school when a student will be absent from school. Students should not be allowed to stay home from school unless that student is ill. There may be circumstances where the school will request medical documentation to excuse an absence.

The beginning of the school day establishes the learning climate; thus, parents are encouraged to have their student(s) arrive at school on time. The cooperative efforts of the school and parent will support the child’s regular school attendance.

JORDAN SCHOOL DISTRICT
Department of Planning and Student Services

**FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT
ANNUAL NOTIFICATION**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.

Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosure without consent. Exceptions which permit disclosure without consent include:

(a) Disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

(b) If a student poses an articulable and significant threat to the health or safety of the student or other individuals, the educational agency may disclose to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals.

A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility.

Upon request, the School and/or District may disclose education records without consent to requesting school districts, officials of another school system or institution of postsecondary education where the student seeks or intends to enroll. Local, state and federal agencies may redisclose personally identifiable information in accordance with the same requirements, and must make available to Jordan School District a record of any further disclosures.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office, U.S. Department of Education
400 Maryland Avenue, SW, Washington, DC 20202-4605

DIRECTORY INFORMATION NOTICE

The Family Education Rights and Privacy Act (FERPA) requires that Jordan School District, with certain exceptions, obtain your written consent prior to disclosure of personally identifiable information from your child's records. However, Jordan School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. Directory information means information contained in an education record of a student, which would not generally be considered harmful, or an invasion of privacy if disclosed.

Directory information may be used to publish school directories, yearbooks, team rosters, honor roll lists, graduation lists, and other school purposes, which would not normally be considered an invasion of student privacy. Directory information may also be disclosed to outside agencies. Outside organizations may include, but are not limited to, companies that manufacture class rings, publish yearbooks or take school pictures. In addition, two federal laws require local educational agencies receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings of high school juniors and seniors – unless parents have advised the local school that they do not want their student's information disclosed without their prior written consent.

Jordan School district has designated the following information as "directory information:" student's name, address, telephone listing, grade, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, photograph, dates of attendance, honors and awards, date of graduation, school awarding graduation credential, title of credential, and most recent school attended.

If you do not want your child's local school or Jordan School District to disclose directory information from your child's education records without your prior written consent, you must notify your local school principal in writing within fourteen (14) days after the beginning of the school year.

If you do not want your child's local school or Jordan School District to provide directory information from your child's education records to military recruiters without your prior written consent, you must notify your local school principal in writing within fourteen (14) days after the beginning of the school year.